



Donation Request Form:

Belmont Mansion actively supports the charities that are important to our community and our guests. Our effort is to support organizations that offer broad community impact; however, due to the volume of requests, we are not able to meet all requests.

In order to help us expedite the donation procedure, please complete this form in its entirety. In addition, this form must be accompanied by a descriptive letter written on the official letterhead of the organization.

Please complete the following form and return it via fax to 615.460.5688, or by mail to:

Belmont Mansion
1900 Belmont Blvd.
Nashville, TN 37212

Name of Event: _____ Date of Event: _____

Description of Event: _____

Contact Name: _____ Contact E-Mail Address: _____

Contact Phone Number: _____

Address for correspondence and certificates: _____

Recipient (agency, organization): _____

Recipients 501(C3) tax ID number: _____

Recipient Agency Purpose or Mission Statement:

How did you hear about us?

Please provide any additional details:

Please Note:

We review donation requests on a quarterly basis and attempt to respond to all requests within two weeks. Confirmation of donations will be sent via e-mail. Requests that we cannot meet will receive a declination letter via mail. Due to the volume of requests we receive, we are not able to consider any requests sent with fewer than four weeks' notice.

Signature: _____ Date: _____